

Minutes
Lostant Community Unit School District #425
Wednesday,
August 30, 2023
5:30 p.m. Regular Meeting

1. CALL TO ORDER AND ROLL CALL – REGULAR MEETING

Greg Ruff, B.O.E. President, called the regular meeting to order at 5:30 pm.

Present: Chambers, Forrest, Lawless, Kozak, Cooper, Wiesbrock

Present via Zoom: None

Present via Telephone: None

Absent: None

Recording Secretary: Bob Ketcham, Superintendent

Audience Members: Courtney Klobucher, Holli Rapp, Dr. Sandra Malahy

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

None

4. CORRESPONDENCE

None

5. RECOGNITION

Nothing this month

6. CONSENT AGENDA

6.1 Approve minutes from the July 26, 2023, Regular Board Meeting and notes from the August 7, 2023 Safety Committee Meeting.

6.2 Approve Treasurer's Report.

6.3 Approve Activity Account Report.

6.4 Approve Imprest Account Report.

6.5 Approve \$250,894.10 for August Disbursements.

6.6 Approve July 2023 Payroll.

No Discussion

ACTION ITEM

A motion by ____ and seconded by ____ to approve the consent agenda.

Roll call: Yea: Chambers, Ruff, Cooper, Lawless, Forrest, Kozak, Wiesbrock. Nay: None.

Abstain: None.

Motion passes.

7. FINANCIAL REPORT

7.1 Fund Activity

The district is .08% through the school year. Revenues are 33.81% and Expenditures are 12.40%.

<u>Fund</u>	<u>Category</u>	<u>Revenues</u>	<u>Expenditures</u>
10	Education	32.08%	16.66%
20	Operation & Maintenance	39.18%	5.93%
30	Debt	39.29%	0.00%
40	Transportation	28.22%	3.46%
50	Social Security & IMRF	36.94%	3.85%
60	Capital Projects	0.00%	0.00%
70	Working Cash	39.30%	0.00%
80	Tort	39.23%	9.93%
90	Fire / Health Life Safety	39.27%	0.00%
	Total	33.81%	12.40%

No Discussion

ACTION ITEM

A motion by ___ and seconded by ___ to approve the financial report.

Roll call: Yea: Chambers, Ruff, Cooper, Lawless, Forrest, Kozak, Wiesbrock. Nay: None.

Abstain: None.

Motion passes.

7.2 Fund Transfers

Mr. Ketcham discussed that one item is now being paid for by a grant, and the other two items were originally charged to grants but there is not enough funds in the grants.

7.3 School Budget

The board viewed the proposed school district budget spreadsheet for the 2023-2024 school year. Mr. Ketcham informed the board that this is close to the final proposed budget. The mandated public hearing for the final budget will be held at the September board meeting and the notice published in the newspaper.

8. REPORTS, UPDATES, AND INFORMATIONAL ITEMS

8.1 Principal's Report

[Insert Comments Here](#)

8.2 Athletic Director's Report

[Insert Comments Here](#)

8.3 Employee Reports

Nothing this month.

8.4 PTO Report

Nothing this month.

8.5 School Improvement Plan

Mrs. Klobuchar stated

8.6 HVAC Unit for Board Room

Mr. Ketcham stated that the cinder block structure of the boardroom/central office when the days of over 90 degrees and high humidity the room is unbearable. I received a bid from Town & Country for an HVAC unit. The technician stated that we will need to upgrade the electrical with a 220 outside of the room which will cost \$3225. The unit will cost \$8700 for a total cost of \$11,925. There is a school maintenance grant opening in September that may contribute one-half the total cost of this project. Options were reviewed by the board.

ACTION ITEM

A motion by ____ and seconded by ____ to approve an EFT payment for the school credit card.

Roll call: Yea: Chambers, Ruff, Cooper, Lawless, Forrest, Kozak, Wiesbrock. Nay: None.

Abstain: None.

Motion passes.

8.7 PE Equipment Order

Mr. Ketcham stated that he made an error with the original amount that was given at the July board meeting. The equipment has arrived, and the board was asked to pay the difference.

ACTION ITEM

A motion by ____ and seconded by ____ to approve an EFT payment for the school credit card.

Roll call: Yea: Chambers, Ruff, Cooper, Lawless, Forrest, Kozak, Wiesbrock. Nay: None.

Abstain: None.

Motion passes.

8.8 2023-2024 Financial Audit

The board viewed information from the 2023-2024 financial audit. Mr. Ketcham and Dr. Malahy offered to answer questions from the board.

ACTION ITEM – A motion by _____ and seconded by _____ to approve an EFT payment for the school credit card. Roll call: Yea: Chambers, Ruff, Cooper, Lawless, Forrest, Kozak, Wiesbrock. Nay: None.

Abstain: None.

Motion passes.

8.9 2023-2024 Lostant CUSD #425 School Board Meeting Schedule

Information regarding the 2023-2024 Lostant CUSD #425 School Board Meeting Schedule was provided to the board. Mr. Ketcham offered to answer any questions.

ACTION ITEM – A motion by _____ and seconded by _____ to approve an EFT payment for the school credit card. Roll call: Yea: Chambers, Ruff, Cooper, Lawless, Forrest, Kozak, Wiesbrock. Nay: None.

Abstain: None.

Motion passes.

8.10 Softball Coach stipend

Mr. Ketcham stated that Lostant does not have a softball coach stipend in the extracurricular schedule. Because we are sharing coaching salaries with Tonica, we must add a softball coach stipend. Because our Lostant boys' baseball stipend is \$800 the Lostant union has agreed to add an \$800 stipend for girls' softball.

ACTION ITEM

A motion by ____ and seconded by ____ to approve an EFT payment for the school credit card.
Roll call: Yea: Chambers, Ruff, Cooper, Lawless, Forrest, Kozak, Wiesbrock. Nay: None.
Abstain: None.
Motion passes.

8.11 Girls Basketball Uniforms

Discussion was held regarding Lostant not having enough regulation uniforms for the 2023-2024 season and that we will use Tonica uniforms.

8.12 Withdraw from Prairie Conference

Mr. Ketcham discussed with the board that the Prairie conference consisted of three catholic schools and two public schools and that since we are co-oping with Tonica a five-team conference would not provide enough opportunities for our students. We will join the Vermillion conference as a co-op with Tonica and the Vermillion conference has already accepted us.

ACTION ITEM

A motion by ____ and seconded by ____ to approve an EFT payment for the school credit card.
Roll call: Yea: Chambers, Ruff, Cooper, Lawless, Forrest, Kozak, Wiesbrock. Nay: None.
Abstain: None.
Motion passes.

8.13 Extracurricular Van usage

Information was discussed regarding a staff member who wants to be reimbursed for mileage to away games. Mr. Ketcham stated that to be consistent with reimbursing coaches for traveling to away games that we allow coaches that Lostant hires be allowed to use the school van instead of being reimbursed for mileage.

ACTION ITEM

A motion by ____ and seconded by ____ to approve an EFT payment for the school credit card.
Roll call: Yea: Chambers, Ruff, Cooper, Lawless, Forrest, Kozak, Wiesbrock. Nay: None.
Abstain: None.
Motion passes.

8.14 Playground Survey

Mrs. Klobuchar discussed the results of the playground survey with the board.

8.15 Fall Benchmarking

Mrs. Kobuchar discussed the results of the fall benchmark testing.

8.16 8th Grade Fundraiser

Mrs. Klobuchar and Mrs. DuMais discussed 8th grade fundraising ideas for the 2023-2024 school year.

ACTION ITEM

A motion by ____ and seconded by ____ to approve an EFT payment for the school credit card.

Roll call: Yea: Chambers, Ruff, Cooper, Lawless, Forrest, Kozak, Wiesbrock. Nay: None.

Abstain: None.

Motion passes.

9. Committee Reports

9.1 Finance

No meeting this month.

9.2 Negotiations

No meeting this month.

9.3 Safety

Safety Committee met on August 7 @ 5:30 pm

9.4 Closed Session Minutes

No meeting this month.

10. Legislative Update:

Nothing this month.

11. Other:

Mr. Ketcham discussed the FY 24 school maintenance grant that is opening on September 5. Potential projects for the grant were discussed as well.

12. Old Business:

Nothing this month

13. New Business:

Nothing this month

14. EXECUTIVE SESSION

A motion by ____ and seconded by ____ to enter executive session.

Ayes 7-0.

The board entered executive session at ____ pm.

15. DIRECT SUPERINTENDENT TO REPORT TO BOARD

16. ADJOURN

A motion by ____ and seconded by ____ to adjourn.
Ayes 7-0.

The regular meeting adjourned at ____ pm.

BOE President (Greg Ruff)

Date

BOE Secretary (Shayla Chambers)

Date