

Minutes  
Lostant Community Unit School District #425  
Wednesday,  
July 26, 2023  
5:30 p.m. Regular Meeting

**1. CALL TO ORDER AND ROLL CALL – REGULAR MEETING**

Greg Ruff, B.O.E. President, called the regular meeting to order at 5:30 pm.

Present: Chambers, Forrest, Lawless, Kozak, Cooper

Present via Zoom: None

Present via Telephone: None

Absent: Wiesbrock

Recording Secretary: Bob Ketcham, Superintendent

Audience Members: Courtney Klobucher, Holli Rapp, Dr. Sandra Malahy

**2. PLEDGE OF ALLEGIANCE**

**3. PUBLIC COMMENT**

None

**4. CORRESPONDENCE**

None

**5. RECOGNITION**

Nothing this month

**6. CONSENT AGENDA**

**6.1** Approve notes from the June 21, 2023 Finance Committee, Regular Board Meeting and, Executive Session from June 21, 2023.

**6.2** Approve Treasurer's Report.

**6.3** Approve Activity Account Report.

**6.4** Approve Imprest Account Report.

**6.5** Approve \$212, 652.28 for July Disbursements.

**6.6** Approve June 2023 Payroll.

No Discussion

**ACTION ITEM**

A motion by Lawless and seconded by Chambers to approve the consent agenda.

Roll call: Yea: Chambers, Ruff, Cooper, Lawless, Forrest, Kozak. Nay: None.

Abstain: None.

Motion passes.

## 7. FINANCIAL REPORT

### 7.1 Fund Activity

The district is 100% through the school year. Revenues are 103.36% and Expenditures are 86.35%.

<u>Fund</u>	<u>Category</u>	<u>Revenues</u>	<u>Expenditures</u>
10	Education	105.3%	75.31%
20	Operation & Maintenance	90.78%	128.55%
30	Debt	101.02%	99.73%
40	Transportation	107.58%	114.86%
50	Social Security & IMRF	104.56%	120.80%
60	Capital Projects	0.00%	0.00%
70	Working Cash	100.93%	0.00%
80	Tort	103.33%	102.47%
90	Fire / Health Life Safety	102.30%	0.00%
	Total	103.36%	86.35%

No Discussion

### ACTION ITEM

A motion by Forrest and seconded by Cooper to approve the financial report.

Roll call: Yea: Chambers, Ruff, Cooper, Lawless, Forrest, Kozak. Nay: None.

Abstain: None.

Motion passes.

### 7.2 Fund Transfers

Nothing this month.

### 7.3 School Budget

The board viewed the proposed school district budget spreadsheet for the 2023-2024 school year. Mr. Ketcham informed the board that he anticipated a few more expenditure and revenue numbers to come in before the August board meeting. The final proposed budget will be included in the August board packet.

## 8. REPORTS, UPDATES, AND INFORMATIONAL ITEMS

### 8.1 Principal's Report

No Discussion

### 8.2 Athletic Director's Report

Ms. Rapp stated she called an all-sports parent meeting last week. She stated the IVCC physicals that cost \$25 per student is returned to Lostant School. Mr. Lawless asked if this offer will be available every year. Mrs. Rapp replied that she hoped to see it continue. Mr. Lawless stated that Ms. Rapp is doing a fantastic job.

### 8.3 Employee Reports

Nothing this month.

### 8.4 PTO Report

Nothing this month.

### **8.5 School Improvement Plan**

Mr. Ketcham asked the board if there were any suggestions for changes or additions to the SIP Goals for the 2023-2024 school year. Mrs. Klobucher read goals that she will be discussing with the teachers in August. Board members asked clarifying questions with Mrs. Ketcham and Mrs. Klobucher giving additional details. The Writing Goal was discussed at length. The board did not have any suggestions for the 2023-2024 SIP. Mrs. Klobucher stated board members could send her ideas if they thought of anything.

### **8.6 EFT Credit Card Payment**

Mr. Ketcham asked the board to approve a monthly EFT payment for the school credit card to avoid late fees due to the board meetings being moved to the end of the month.

### **ACTION ITEM**

A motion by Kozak and seconded by Chambers to approve an EFT payment for the school credit card.

Roll call: Yea: Chambers, Ruff, Cooper, Lawless, Forrest, Kozak. Nay: None.

Abstain: None.

Motion passes.

### **8.7 Supt. Joint Committee**

Mr. Ketcham informed the board that two board members must serve on the joint Supt. Committee. Ruff and Cooper volunteered to serve on the committee.

### **8.8 Parking Lot Repair**

The board viewed a quote from Steffens 3/D construction, inc. in the amount of \$9000 to resurface the parking lot and back drive area. Board members discussed the need to patch or wait to put in new surfaces. Board members also discussed bad areas on the front sidewalk. This item was tabled for the future discussion.

### **ACTION ITEM – Tabled**

### **8.9 Playground Update**

The board discussed new playground equipment and revenue sources. Ms. Rapp stated she has some experience with this topic. A playground committee will be considered. Running athletic tournaments and using the profits for the playground was discussed. This topic will continue to be an agenda item.

## **9. Committee Reports**

### **9.1 Finance**

No meeting this month.

### **9.2 Negotiations**

No meeting this month.

### **9.3 Safety**

The committee will meet on August 7<sup>th</sup> at 5:30 p.m. Forrest, Lawless, Chambers, and Kozak are committee members.

### **9.4 Closed Session Minutes**

No meeting this month.

**10. Legislative Update:**

Nothing this month.

**11. Other:**

Nothing this month.

**12. Old Business:**

Nothing this month

**13. New Business:**

- Mel will provide a quote for the draining of the storm sewer at the NW corner of the gym.
- Mel will provide a quote for the repair of cracked sewer lines.
- A ten-year life safety list will be created in preparation for the next ten-year life safety audit.
- Jeremy will get quotes on the cost of covering the windows in the bus garage.
- Holli Rapp provided a wish list of PE/Athletic equipment for the school year.

**14. EXECUTIVE SESSION**

Nothing this month

**15. DIRECT SUPERINTENDENT TO REPORT TO BOARD**

- Admin to create and distribute a playground survey at Unpack The Backpack Night.

**16. ADJOURN**

A motion by Lawless and seconded by Cooper to adjourn.

Ayes 7-0.

The regular meeting adjourned at 5:37 pm

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BOE President (Greg Ruff)

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Date

\_\_\_\_\_  
BOE Secretary (Shayla Chambers)

\_\_\_\_\_  
Date