

August 28, 2024 Regular School Board Meeting Minutes

Minutes  
Lostant Community Unit School District #425  
Wednesday,  
August 28, 2024  
5:30 pm FY 25 Regular Meeting

**1. CALL TO ORDER AND ROLL CALL - REGULAR MEETING**

Greg Ruff, BOE President, called the regular meeting to order at 5:30 pm

Present: Kozak, Ruff, Cooper, Chambers, Wiesbrock

Present via Zoom: None

Present via Telephone: Lawless

Absent:

Recording Secretary: Bob Ketcham, Superintendent

Audience Members: Dr. Sandra Malahy, Mrs. Courtney Klobucher

**2. PLEDGE OF ALLEGIANCE**

**3. PUBLIC COMMENT**

**4. CORRESPONDENCE**

4.1 Nothing this month

**5. RECOGNITION**

5.1 Nothing this month

**6. EXECUTIVE SESSION**

To discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body 5 ILCS 120/2(c)(3)

6.1 Personnel

**ACTION ITEM**

A motion by Wiesbrock and seconded by Cooper to enter into executive session at 5:32 pm.

Roll call: Yea: Kozak, Ruff, Cooper, Chambers, Lawless, Wiesbrock. Nay: None

Abstain: None

Motion Passes

**ACTION ITEM**

A motion by Wiesbrock and seconded by Cooper to approve to re-enter regular session at 5:46 pm.

Roll call: Yea: Kozak, Ruff, Cooper, Chambers, Lawless, Wiesbrock. Nay: None

Abstain: None

Motion Passes

**ACTION ITEM**

A motion by Wiesbrock and seconded by Cooper to approve to appoint Mel Mertel to the open board seat.

Roll call: Yea: Kozak, Ruff, Cooper, Lawless, Wiesbrock. Nay: None

Abstain: Chambers

Motion Passes

Mr. Lawless leaves meeting at 5:56 pm

**7. OATH OF OFFICE TO NEW MEMBERS**

**8. CONSENT AGENDA**

8.1 Approve minutes from the July 31 Regular Board Meeting, Executive Session, and Finance Committee Notes.

8.2 Approve Treasurer’s Report

8.3 Approve Activity Account Report

8.4 Approve Imprest Account Report

8.5 Approve \$64,191 for July Disbursements.

8.6 Approve July 5 & July 19 Payroll

8.7 foia request

**ACTION ITEM**

A motion by Kozak and seconded by Wiesbrock to approve the consent agenda.

Roll call: Yea: Kozak, Ruff, Cooper, Chambers, Wiesbrock. Nay: None

Abstain: Mertel

Motion Passes

Absent: Lawless

**9. FINANCIAL REPORT**

**9.1 Fund Activity**

The district is .08% through the school year. Revenues are \_\_\_\_% and Expenditures are \_\_\_\_%.

Fund	Category	Revenues	Expenditures
10	Education	_____ %	_____ %
20	Operation & Maintenance	_____ %	_____ %
30	Debt	_____ %	_____ %
40	Transportation	_____ %	_____ %
50	Social Security & IMRF	_____ %	_____ %
60	Capital Projects	0 %	0 %
70	Working Cash	_____ %	0%
80	Tort	_____ %	_____ %

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90	Fire/Health Life Safety	_____ %	0%
	Total	_____ %	_____ %

*We don't have a budget yet. Once the new budget is approved, this report will appear as it normally does.*

*9.2 Board Transfers*

**ACTION ITEM**

A motion by Chambers and seconded by Wiesbrock to approve the fund transfers.

Roll call: Yea: Kozak, Ruff, Cooper, Chambers, Wiesbrock. Nay: None

Abstain: Mertel

Motion Passes

Absent: Lawless

**10. REPORTS, UPDATES, AND INFORMATIONAL ITEMS**

**10.1 Principal's Report**

*Testing is completed and data is being collected. Discussion included what test scores looked like.*

**10.2 Athletic Director's Report**

*Ms. Rapp was not in attendance. Questions included about what athletic schedules looked like.*

**10.3 Employee Reports**

No discussion followed.

**10.4 PTO Report**

No discussion followed

**11. COMMITTEE REPORTS**

**11.1 Finance**

Nothing this month

**11.2 Negotiations**

Nothing this month

**11.3 Safety**

No findings from the meeting. Working on digitizing documents.

**12. LEGISLATIVE UPDATE**

*Another round of school maintenance grant money is coming.*

**13. OTHER**

13.1 Tentative 2024-2025 school year FY 25 - second reading

**14. OLD BUSINESS**

Nothing this month

**15. NEW BUSINESS**

15.1 Volunteer Handbook

**ACTION ITEM**

A motion by Wiesbrock and seconded by Kozak to approve the Volunteer Handbook for the 2024-2025 school year.

Roll call: Yea: Kozak, Ruff, Cooper, Chambers, Wiesbrock. Nay: None

Abstain: None

Motion Passes

Absent: Lawless

15.2 PRESS Policy Update #116

**ACTION ITEM**

A motion by Kozak and seconded by Ruff to approve Press Policy Update #116 with edits.

Roll call: Yea: Kozak, Ruff, Cooper, Chambers, Wiesbrock. Nay: None

Abstain: None

Motion Passes

Absent: Lawless

15.3 Revised 2024-2025 Board Calendar

**ACTION ITEM**

A motion by Wiesbrock and seconded by Cooper to approve the revised 2024-2025 board calendar.

Roll call: Yea: Kozak, Ruff, Cooper, Chambers, Lawless, Wiesbrock. Nay: None

Abstain: None

Motion Passes

Absent: Lawless

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### 15.4 2023-2024 Audit

#### **ACTION ITEM**

A motion by Chambers and seconded by Wiesbrock to accept the FY 24 financial audit.

Roll call: Yea: Kozak, Ruff, Cooper, Chambers, Wiesbrock. Nay: None

Abstain: None

Motion Passes

Absent: Lawless

### 15.5 8th Grade Fundraiser

#### **ACTION ITEM**

A motion by Chambers and seconded by Cooper to approve the 8th grade fundraiser.

Roll call: Yea: Kozak, Ruff, Cooper, Chambers, Wiesbrock. Nay: None

Abstain: None

Motion Passes

Absent: Lawless

### 15.6 Recurring Bills

#### **ACTION ITEM**

A motion by Cooper and seconded by Wiesbrock to allow the payment of recurring bills before the monthly board meeting.

Roll call: Yea: Kozak, Ruff, Cooper, Chambers, Wiesbrock. Nay: None

Abstain: None

Motion Passes

Absent: Lawless

### 15.7 Gym Usage

#### **ACTION ITEM**

A motion by Chambers and seconded by Cooper to allow the LGS gym to be used on Sunday's from 4 pm to 6 pm.

Roll call: Yea: Kozak, Ruff, Cooper, Chambers, Wiesbrock. Nay: None

Abstain: None

Motion Passes

Absent: Lawless

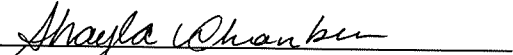
## **16. DIRECT SUPERINTENDENT TO REPORT TO BOARD**

**17. ADJOURN**

A motion by Wiesbrock and seconded by Kozak to adjourn the meeting at 6:34 pm  
Ayes 6-0

  
\_\_\_\_\_  
BOE President (Greg Ruff)

9-25-24  
Date

  
\_\_\_\_\_  
BOE Secretary (Shayla Chambers)

9.25.24  
Date