

December 18, 2024 Regular School Board Meeting Minutes

Minutes  
Lostant Community Unit School District #425  
Wednesday,  
December 18, 2024  
5:30 p.m. FY 24 Regular Meeting

**1. CALL TO ORDER AND ROLL CALL – REGULAR MEETING**

Greg Ruff, B.O.E. President, called the regular meeting to order at 5:30 pm.

Present: Chambers, Kozak, Wiesbrock, Ruff, Cooper, and Mertel

Present via Zoom: None

Present via Telephone: None

Absent: Lawless

Recording Secretary: Bob Ketcham, Superintendent

Audience Members: Courtney Kobuchar, Dr. Sandra Malahy

**2. PLEDGE OF ALLEGIANCE**

**3. PUBLIC COMMENT**

**4. CORRESPONDENCE**

None

**5. RECOGNITION**

**6. CONSENT AGENDA**

**6.1** Approve minutes from the November Regular Board Meeting, and Executive Session.

**6.2** Approve Treasurer's Report.

**6.3** Approve Activity Account Report.

**6.4** Approve Imprest Account Report.

**6.5** Approve \$82,517 for December Disbursements.

**6.6** Approve November 2024 Payroll.

**ACTION ITEM**

A motion by Chambers and seconded by Cooper to approve the consent agenda.

Roll call: Yea: Chambers, Ruff, Mertel, Kozak, Wiesbrock, Cooper. Aye: 6; Nay: None.

Abstain: None.

Motion passes.

## 7. FINANCIAL REPORT

### 7.1 Fund Activity

The district is 42% through the school year. Revenues are 87.89 % and Expenditures are 45.25 %.

<u>Fund</u>	<u>Category</u>	<u>Revenue</u>	<u>Expenditure</u>
10	Education	86.61 %	43.91 %
20	Operation & Maintenance	98.96 %	34.10 %
30	Debt	98.93 %	93.66 %
40	Transportation	57.99 %	34.42 %
50	Social Security & IMRF	92.59 %	36.92 %
60	Capital Projects	0.00%	0.00%
70	Working Cash	98.96 %	0.00%
80	Tort	98.71 %	26.21 %
90	Fire / Health Life Safety	98.33 %	0.00%
	Total	87.89 %	45.25 %

### ACTION ITEM

A motion by Wiesbrock and seconded by Mertel to approve the financial report.

Roll call: Yea: Chambers, Ruff, Mertel, Kozak, Wiesbrock, Cooper. Aye: 6; Nay: None.

Abstain: None.

Motion passes.

No Discussion

### 7.2 Fund Transfers

Mr. Ketcham explained that transfers this month represented expense items that were originally shown as a debit but now will show as a credit and they are grant items.

## 8. REPORTS, UPDATES, AND INFORMATIONAL ITEMS

### 8.1 Principal's Report

Mrs. Klobuchar reported that she met with Courtney Mullin, who works for the RISE program. This program helps schools provide funding to afford technology to offer virtual classes in collaboration with area schools. This program also helps schools network with other schools that have similar needs in order to satisfy the needs of students. Discussion took place about the particulars of the program and if a needs assessment would have to be given to determine what and where the need is.

### 8.2 Athletic Director's Report

No discussion.

### 8.3 Employee Reports

Nothing this month.

### 8.4 PTO Report

Nothing this month.

### 8.5 Facility Usage

Nothing this month.

**9. Committee Reports**

9.1 Finance

No meeting this month.

9.2 Negotiations

No meeting this month.

9.3 Safety

No meeting this month.

9.4 Closed Session Minutes

No Discussion

**10. Legislative Update:**

Vision 2030 - Mr. Ketcham provided information on this initiative as well as some background information.

**11. Other:**

11.1 Superintendent Evaluation - Mr. Ketcham reminded the board that this is normally done at the January meeting and that the deadline is February 28.

11.2 CD Renewal - Mr. Ketcham reported that our CD's have been renewed at a 4.25 % rate for a 12 month term.

11.3 FY 25 School Maintenance Grant - Mr. Ketcham informed the board that the District Certification has been filed and the grant has been submitted to the ROE.

**12. Old Business:**

Nothing this month

**13. New Business:**

13.1 FY 24 Tax Levy - Mr. Ketcham reviewed a document that contained a couple different tax situations as well as key points regarding this year's levy.

**ACTION ITEM**

A motion by Mertel and seconded by Wiesbrock to adopt the FY 24 Tax Levy.

Roll call: Yea: Chambers, Ruff, Mertel, Kozak, Wiesbrock, Cooper. Aye: 6; Nay: None.

Abstain: None.

Motion passes.

13.2 Second Reading of IASB Policy Update 117

**ACTION ITEM**

A motion by Chambers and seconded by Cooper to approve the second reading of IASB policy update #117.

Roll call: Yea: Chambers, Ruff, Mertel, Kozak, Wiesbrock, Cooper. Aye: 6; Nay: None.

Abstain: None.

Motion passes.

13.3 Health Life Safety Funds

**ACTION ITEM**

A motion by Cooper and seconded by Chambers to approve the Health Life Safety Expenditures for the upgrading of East and South doors per ROE inspection.

Roll call: Yea: Chambers, Ruff, Mertel, Kozak, Wiesbrock, Cooper. Aye: 6; Nay: None.

Abstain: None.

Motion passes.

13.4 Vision 2030 Resolution

**ACTION ITEM**

A motion by Mertel and seconded by Cooper to approve the Vision 2030 Resolution.

Roll call: Yea: Chambers, Ruff, Mertel, Kozak, Wiesbrock, Cooper. Aye: 6; Nay: None.

Abstain: None.

Motion passes.

13.5 Employee Laptop

**ACTION ITEM**

A motion by Kozak and seconded by Cooper to approve the use of an old district laptop for employee use.

Roll call: Yea: Chambers, Ruff, Mertel, Kozak, Wiesbrock, Cooper. Aye: 6; Nay: None.

Abstain: None.

Motion passes.

**14. EXECUTIVE SESSION**

A motion by \_\_\_\_ and seconded by \_\_\_\_ to adjourn to closed meeting at \_\_\_\_pm to discuss:  
Ayes 7-0.

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1).

A motion by \_\_\_\_ and seconded by \_\_\_\_ to reconvene into open session at \_\_\_\_ pm. Roll call. 7-0

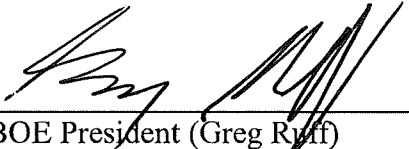
**15. ACTION ITEMS AS A RESULT OF EXECUTIVE SESSION:**

**16. DIRECT SUPERINTENDENT TO REPORT TO BOARD**

December 18, 2023 Regular School Board Meeting Minutes

**17. ADJOURN**

A motion by Chambers and seconded by Wiesbrock to adjourn at \_\_\_\_ pm  
Ayes 7-0.

  
\_\_\_\_\_  
BOE President (Greg Ruff)

1-29-25  
Date

  
\_\_\_\_\_  
BOE Secretary (Shayla Chambers)

1.29.25  
Date