

Minutes
Lostant Community Unit School District #425
Wednesday,
September 25, 2024
5:30 p.m. FY 25 Budget Hearing

1. CALL TO ORDER AND ROLL CALL – PUBLIC HEARING FY 25 BUDGET

Greg Ruff, B.O.E. President, called the Budget Hearing to order at 5:30 pm.

Present: Chambers, Lawless, Kozak, Cooper, Wiesbrock, Mertel, and Ruff

Present via Zoom: None

Present via Telephone: None

Absent:

Recording Secretary: Bob Ketcham, Superintendent

Audience Members: Courtney Klobucher, Dr. Sandra Malahy, Missy Einhaus, Peyton Lawless

2. PLEDGE OF ALLEGIANCE

3. MOTION TO OPEN THE FY 25 BUDGET HEARING

ACTION ITEM

A motion by Lawless and seconded by Cooper to approve the open the budget hearing.

Roll call: Yea: Chambers, Ruff, Cooper, Lawless, Kozak, Wiesbrock, Mertel. Nay: None.

Abstain: None.

Motion passes.

4. PUBLIC COMMENT

5. MOTION TO ADJOURN THE SEPTEMBER 25, 2024 PUBLIC HEARING AT 5:36 PM

ACTION ITEM

A motion by Chambers and seconded by Lawless to approve the open the budget hearing.

Roll call: Yea: Chambers, Ruff, Cooper, Lawless, Kozak, Wiesbrock, Mertel. Nay: None.

Abstain: None.

Motion passes.

Minutes
Lostant Community Unit School District #425
Wednesday,
September 25, 2024
5:35 p.m. FY 25 Regular Meeting

1. CALL TO ORDER AND ROLL CALL – REGULAR MEETING

Greg Ruff, B.O.E. President, called the regular meeting to order at 5:36 pm.

Present: Chambers, Lawless, Kozak, Cooper, Wiesbrock, Mertel, and Ruff

Present via Zoom: None

Present via Telephone: None

Absent:

Recording Secretary: Bob Ketcham, Superintendent

Audience Members: Courtney Klobuchar, Dr. Sandra Malahy, Missy Einhaus, Peyton Lawless

2. PUBLIC COMMENT

None

3. CORRESPONDENCE

None

4. RECOGNITION

4.1 None

5. CONSENT AGENDA

5.1 Approve minutes from the August 28, 2024 Regular Board Meeting and August 28, 2024 Executive Session Notes.

5.2 Approve Treasurer's Report.

5.3 Approve Activity Account Report.

5.4 Approve Imprest Account Report.

5.5 Approve \$254,601.37 for September Disbursements plus additional payment to LEASE

5.6 Approve August 2024 Payroll.

5.7 FOIA Request - 8/28/24 Lake County Gazette - Staff and Vendor Contracts - Request responded to.

5.8 FOIA Request - 8/30/24 Lake County Gazette - Official Enrollment - Request responded to.

No Discussion

ACTION ITEM

A motion by Wiesbrock and seconded by Cooper to approve the consent agenda.

Roll call: Yea: Chambers, Ruff, Cooper, Lawless, Kozak, Wiesbrock, Mertel. Nay: None.

Abstain: None.

Motion passes.

6. FINANCIAL REPORT

6.1 Fund Activity

The district is 16% through the school year. Revenues are ____% and Expenditures are ____%. Once the budget is approved this report will appear as it normally does.

<u>Fund</u>	<u>Category</u>	<u>Revenue</u>	<u>Expenditure</u>
10	Education	____%	____%
20	Operation & Maintenance	____%	____%
30	Debt	____%	0.00%
40	Transportation	____%	____%
50	Social Security & IMRF	____%	____%
60	Capital Projects	0.00%	0.00%
70	Working Cash	____%	0.00%
80	Tort	____%	____%
90	Fire / Health Life Safety	____%	0.00%
	Total	____%	____%

ACTION ITEM

A motion by Wiesbrock and seconded by Cooper to approve the financial report.
Roll call: Yea: Chambers, Ruff, Cooper, Lawless, Kozak, Wiesbrock, Mertel. Nay: None.
Abstain: None.
Motion passes.

No Discussion

6.2 Fund Transfers

A document that has all the fund transfers listed for this month are linked into the agenda. Also included on this document are some notes for the reason for the transfer.

ACTION ITEM

A motion by Chambers and seconded by Wiesbrock to approve the fund transfers.
Roll call: Yea: Chambers, Ruff, Cooper, Lawless, Kozak, Wiesbrock, Mertel. Nay: None.
Abstain: None.
Motion passes.

No Discussion

7. REPORTS, UPDATES, AND INFORMATIONAL ITEMS

7.1 Principal's Report

Mrs. Klobuchar discussed the various aspects of benchmark testing with the board.

7.2 Athletic Director's Report

No discussion

7.3 Employee Reports

Nothing this month.

7.4 PTO Report

Nothing this month.

8. Committee Reports

8.1 Finance

No meeting this month.

8.2 Negotiations

No meeting this month.

8.3 Safety

No meeting this month.

8.4 Closed Session Minutes

Nothing This month

9. Legislative Update:

Nothing This month

10. Other:

10.1 FY 25 School Maintenance Grant

The board discussion of various potential work items.

11. Old Business:

Nothing this month

12. New Business:

12.1 2024-2025 School Budget FY 25

ACTION ITEM

A motion by Chambers and seconded by Wiesbrock to approve the 2024-2025 school budget FY 25

Roll call: Yea: Chambers, Ruff, Cooper, Lawless, Kozak, Wiesbrock, Mertel. Nay: None.

Abstain: None.

Motion passes.

12.2 Updated Risk Management Plan

ACTION ITEM

A motion by Mertel and seconded by Cooper to approve the Updated Risk Management Plan.

Roll call: Yea: Chambers, Ruff, Cooper, Lawless, Kozak, Wiesbrock, Mertel. Nay: None.

Abstain: None.

Motion passes.

12.3 Board Policy 7:180

ACTION ITEM

A motion by Wiesbrock and seconded by Chambers to reaffirm support for board policy 7:180.

Roll call: Yea: Chambers, Ruff, Cooper, Lawless, Kozak, Wiesbrock, Mertel. Nay: None.

Abstain: None.

Motion passes.

12.4 Winter Program Date

ACTION ITEM

A motion by Cooper and seconded by Kozak to move the winter program date to December 11.

Roll call: Yea: Chambers, Ruff, Cooper, Lawless, Kozak, Wiesbrock, Mertel. Nay: None.

Abstain: None.

Motion passes.

12.5 FY 25 School Maintenance Grant Work Items

ACTION ITEM

Motion tabled until October meeting

12.6 Ricoh Copying Services

The board discussed renewing a new 5 year contract with Ricoh for copying services.

13. EXECUTIVE SESSION

13.1 Executive Session for the purpose of appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body 5 ILCS 120/2(c)(1)

Motion Ruff and second by Mertel to enter into Executive Session.


Motion by Kozak and seconded by Lawlessto re-enter into Regular Session at 6:02 pm.

14. DIRECT SUPERINTENDENT TO REPORT TO BOARD

15. ADJOURN

A motion by Lawless and seconded by Chambers to adjourn the meeting at 6:23 PM.

Ayes 7-0.



BOE President (Greg Ruff)

10/30/2024

Date



BOE Secretary (Shayla Chambers)

10/30/24

Date