

Minutes  
Lostant Community Unit School District #425  
Wednesday  
August 27, 2025  
6:00 p.m. FY 26 Regular Meeting

**1. CALL TO ORDER AND ROLL CALL – REGULAR MEETING**

Greg Ruff, B.O.E. President Ruff called the regular meeting to order at 6:00 pm.

Present: Chambers, Ruff, Cooper, Popplewell, Lawless, Mertel, and Freitag.

Present via Zoom: None

Present via Telephone: None

Absent:

Recording Secretary: Bob Ketcham, Superintendent

Audience Members: Dr. Sandra Malahy, Courtney Klobuchar, Joanne Gilkerson, Krista Perry, Missy Einhaus

**2. PLEDGE OF ALLEGIANCE**

**3. PUBLIC COMMENT/CORRESPONDENCE/RECOGNITION.**

**4. APPROVAL OF THE AGENDA WITH AMENDED DISBURSEMENTS REPORT**

**ACTION ITEM**

A motion by Chambers and seconded by Cooper to approve August 27 agenda.

Roll call: Yea: Ruff, Cooper, Lawless, Mertel, Chambers, Popplewell, Freitag. Aye: 7; Nay: None.

Abstain: None.

Motion passes.

**5. CONSENT AGENDA**

**5.1** Approve minutes from the July Regular Board Meeting, Executive Session, August 11 Special Meeting, Executive Session.

**5.2** Approve the Treasurer's Report.

**5.3** Approve Activity Account Report.

**5.4** Approve Imprest Account Report.

**5.5** Approve \$239,811.16 for June Disbursements.

**5.6** Approve July 2025 Payroll.

**5.7** FOIA: Jacob Long, Public Data Research asking for all employees names, job titles, and employment start date. Request responded to.

**ACTION ITEM**

A motion by Popplewell and seconded by Lawless to approve the consent agenda with the amended Disbursement Report

Roll call: Yea: Ruff, Cooper, Lawless, Mertel, Chambers, Popplewell, Freitag. Aye: 7; Nay: None.

Abstain: None.

Motion passes.

## 6. FINANCIAL REPORT

### 6.1 Fund Activity

The district is .08% through the school year. Revenues are \_\_\_\_\_ % and Expenditures are \_\_\_\_\_ %.

| <u>Fund</u> | <u>Category</u>           | <u>Revenue</u> | <u>Expenditure</u> |
|-------------|---------------------------|----------------|--------------------|
| 10          | Education                 | _____ %        | _____ %            |
| 20          | Operation & Maintenance   | _____ %        | _____ %            |
| 30          | Debt                      | _____ %        | _____ %            |
| 40          | Transportation            | _____ %        | _____ %            |
| 50          | Social Security & IMRF    | _____ %        | _____ %            |
| 60          | Capital Projects          | 0.00%          | 0.00%              |
| 70          | Working Cash              | _____ %        | 0.00%              |
| 80          | Tort                      | _____ %        | _____ %            |
| 90          | Fire / Health Life Safety | _____ %        | 0.00%              |
|             | Total                     | _____ %        | _____ %            |

### ACTION ITEM

A motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the financial report.

Roll call: Yea: Ruff, Cooper, Lawless, Mertel, Chambers, Popplewell, Freitag. Aye: 7; Nay: None.

Abstain: None.

Motion passes.

No Discussion

### 6.2 Fund Transfers - None this month

## 7. REPORTS, UPDATES, AND INFORMATIONAL ITEMS

### 7.1 Principal's Report

Mrs. Klobucher had nothing to add to her report. No discussion.

### 7.2 Athletic Director's Report

Chambers commented on how well the baseball field has been taken care of.

### 7.3 Employee Reports

Nothing this month.

### 7.4 PTO Report

Popplewell commented on an upcoming fundraiser.

### 7.5 Committee Reports

The finance committee and safety committee reported out.

### 7.6 Business Manager Report

Dr. Malahy commented on an upcoming meeting with the treasurer, roof repairs, as well as bus lease information. She also added an item that will be in the board report next month regarding the boiler.

**8. OLD BUSINESS**

8.1 Transportation - no new discussion

**9. NEW BUSINESS**

9.1 Gym Floor Logo - Dr. Malahy commented on the future work on the gym floor.

**10. OTHER DISCUSSION**

10.1 Grounds - The board discussed the current state of the school grounds and how best to effectively support Mr. Fox in his efforts to maintain school grounds.

10.2 Treasurer's Salary - Discussion took place regarding raising the treasurer's salary to \$2000.

**11. ACTION ITEMS**

11.1 PRESS Policy Update #119

**ACTION ITEM**

A motion by Popplewell and seconded by Mertel to approve the PRESS Policy #119 update.

Roll call: Yea: Ruff, Cooper, Lawless, Mertel, Chambers, Popplewell, Freitag. Aye: 7; Nay: None.

Abstain: None.

Motion passes.

11.2 FY 26 Tentative Budget

**ACTION ITEM**

A motion by Lawless and seconded by Cooper to approve the FY 26 Tentative Budget.

Roll call: Yea: Ruff, Cooper, Lawless, Mertel, Chambers, Popplewell, Freitag. Aye: 7; Nay: None.

Abstain: None.

Motion passes.

11.3 Annual Financial Report

**ACTION ITEM**

A motion by Mertel and seconded by Lawless to accept the results of the annual financial report.

Roll call: Yea: Ruff, Cooper, Lawless, Mertel, Chambers, Popplewell, Freitag. Aye: 7; Nay: None.

Abstain: None.

Motion passes.

11.4 8th Grade Fundraiser

**ACTION ITEM**

A motion by Freitag and seconded by Chambers to approve the 8th grade fundraiser

Roll call: Yea: Ruff, Cooper, Lawless, Mertel, Chambers, Popplewell, Freitag. Aye: 7; Nay: None.

Abstain: None.

Motion passes.

### 11.5 Treasurer's Salary

#### **ACTION ITEM**

A motion by Chambers and seconded by Cooper to approve raising the treasurer's salary to \$2000.  
Roll call: Yea: Ruff, Cooper, Lawless, Mertel, Chambers, Popplewell, Freitag. Aye: 7; Nay: None.  
Abstain: None.  
Motion passes.

### **12. EXECUTIVE SESSION**

A motion by Lawless and seconded by Freitag to adjourn to closed meeting at 7:05 pm to discuss:  
Ayes 7-0.

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1).

A motion by Lawless and seconded by Popplewell to reconvene into open session at 7:17 pm. Roll call.  
7-0

### **13. ACTION ITEMS AS A RESULT OF EXECUTIVE SESSION:**

#### 13.1 Approve the August Amended Personnel report

A motion by Cooper and seconded by Freitag to approve the August Amended Personnel report.  
Roll call: Yea: Cooper, Lawless, Mertel, Freitag. Aye: 4; Nay: None.  
Abstain: Popplewell, Chambers, Ruff  
Motion passes.

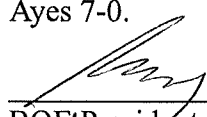
#### 13.2 Superintendent

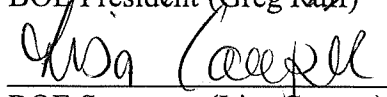
A motion by Chambers and seconded by Popplewell to employ Teri Rossman as Superintendent starting the 26-27 school year.  
Roll call: Yea: Ruff, Chambers, Cooper, Lawless, Mertel, Popplewell, Freitag. Aye: 7; Nay: None.  
Abstain:  
Motion passes.

### **14. DIRECT SUPERINTENDENT TO REPORT TO BOARD**

### **15. ADJOURN**

A motion by Lawless and seconded by Freitag to adjourn at 7:20 pm  
Ayes 7-0.

  
\_\_\_\_\_  
BOE President (Greg Ruff)

  
\_\_\_\_\_  
BOE Secretary (Lisa Cooper)

9-24-25  
\_\_\_\_\_  
Date

9-24-25  
\_\_\_\_\_  
Date