

June 25, 2025 Regular School Board Meeting Minutes

Minutes

Lostant Community Unit School District #425

Wednesday

June 25, 2025

5:30 p.m. FY 25 Regular Meeting - Board Reorganization

**1. CALL TO ORDER AND ROLL CALL – REGULAR MEETING**

Greg Ruff, B.O.E. President, called the regular meeting to order at 5:30 pm.

Present: Chambers, Chambers, Ruff, Cooper, Popplewell, Lawless, Mertel, and Freitag.

Present via Zoom: None

Present via Telephone: None

Absent: None

Recording Secretary: Greg Ruff, Board President

Audience Members: Dr. Sandra Malahy, Courtney Klobuchar.

**2. PLEDGE OF ALLEGIANCE**

**3. PUBLIC COMMENT/CORRESPONDENCE/RECOGNITION.**

**4. APPROVAL OF THE AGENDA**

**ACTION ITEM**

A motion by Chambers and seconded by Lawless to approve the updated June 25 agenda.

Roll call: Yea: Ruff, Cooper, Lawless, Mertel, Chambers, Popplewell, Freitag. Aye: 7; Nay: None.

Abstain: None.

Motion passes.

**5. CONSENT AGENDA**

**5.1** Approve minutes from the May Regular Board Meeting, and Executive Session.

**5.2** Approve the Treasurer's Report.

**5.3** Approve Activity Account Report.

**5.4** Approve Imprest Account Report.

**5.5** Approve \$116,585.75 for June Disbursements.

**5.6** Approve May 2025 Payroll.

**5.7** FOIA: CT Mills Public Info Access LLC requesting information on the number of district level administrators. Request responded to.

- Discussion: Mr. Lawless inquired about moving funds from the checking account and placing it into the HI-FI account in an effort to mitigate any possible fraud by outside forces.

**ACTION ITEM**

A motion by Chambers and seconded by Freitag to approve the consent agenda.

Roll call: Yea: Ruff, Cooper, Lawless, Mertel, Chambers, Popplewell, Freitag. Aye: 7; Nay: None.

Abstain: None.

Motion passes.

## 6. FINANCIAL REPORT

### 6.1 Fund Activity

The district is 92% through the school year. Revenues are 103.53 % and Expenditures are 86.96%.

<u>Fund</u>	<u>Category</u>	<u>Revenue</u>	<u>Expenditure</u>
10	Education	104.23%	85.65%
20	Operation & Maintenance	126.57%	92.03 %
30	Debt	100.90%	100%
40	Transportation	81.93 %	88.02 %
50	Social Security & IMRF	98.33 %	93.48 %
60	Capital Projects	0.00%	0.00%
70	Working Cash	100.89 %	0.00%
80	Tort	101.02%	74.50%
90	Fire / Health Life Safety	101.16 %	0.00%
Total		103.53 %	86.96%

### ACTION ITEM

A motion by Lawless and seconded by Mertel to approve the financial report.

Roll call: Yea: Ruff, Cooper, Lawless, Mertel, Chambers, Popplewell, Freitag. Aye: 7; Nay: None.

Abstain: None.

Motion passes.

No Discussion

### 6.2 Fund Transfers - None this month

## 7. REPORTS, UPDATES, AND INFORMATIONAL ITEMS

### 7.1 Principal's Report

Mrs. Klobucher

- Mrs. Klobucher explained the current SIP and Benchmark data that was included in the board packet. She also explained how the benchmark testing will be a little different for this coming school year.
- The change in cost of the new Social Studies curriculum was also discussed. Change due to increase in the cost of the consumable materials.

### 7.2 Athletic Director's Report

No Discussions

### 7.3 Employee Reports

Nothing this month.

### 7.4 PTO Report

Nothing this month.

### 7.5 Committee Reports

Nothing this month

## **7.6 Business Manager Report**

Dr. Malahy

- Had a discussion about moving funds into another CD. This will probably happen after the current budget is complete.

## **8. DISCUSSION ITEMS**

### **8.1 Insurance Renewal**

Discussion took place on the insurance renewal

- Discussion centered around the difficulty of any insurance company wanting to insure school buildings.

### **8.2 Communication Coordinator Job Description**

Mr. Ketcham highlighted a summary of this and discussion took place regarding the position. The history of the position was discussed and further discussion was centered around the actual duties or responsibilities of this position and one of the website coordinators. No change in duties or responsibilities. Going forward both positions need to have their respective duties updated

## **9. ACTION ITEMS**

### **9.1 PRESS Policy Update #118**

#### **ACTION ITEM**

A motion by Freitag and seconded by Lawless to approve the PRESS Policy #118 update.

Roll call: Yea: Ruff, Cooper, Lawless, Mertel, Chambers, Popplewell, Freitag. Aye: 7; Nay: None.

Abstain: None.

Motion passes.

### **9.2 Full Time Sub Employment**

#### **ACTION ITEM**

A motion by Lawless and seconded by Cooper to approve the employment of Mr. Clint Eager at full time sub pay.

Roll call: Yea: Ruff, Cooper, Lawless, Mertel, Chambers, Popplewell, Freitag. Aye: 7; Nay: None.

Abstain: None.

Motion passes.

### **9.3 Treasurer Surety Bond**

#### **ACTION ITEM**

A motion by Chambers and seconded by Cooper to approve the surety bond for treasurer Sheri O'Brien

Roll call: Yea: Ruff, Cooper, Lawless, Mertel, Chambers, Popplewell, Freitag. Aye: 7; Nay: None.

Abstain: None.

Motion passes.

### **9.4 Communications Coordinator Job Duties (No action)**

#### **ACTION ITEM**

A motion by \_\_\_\_ and seconded by \_\_\_\_ to approve the Communications Coordinator Job Duties.

Roll call: Yea: Ruff, Cooper, Lawless, Mertel, Chambers, Popplewell, Freitag. Aye: 7; Nay: None.

Abstain: None.

Motion passes.

## 10. EXECUTIVE SESSION

A motion by Chambers and seconded by Lawless to adjourn to closed meeting at 7:07 pm to discuss: Ayes 7-0.

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1).

A motion by Chambers and seconded by Popplewell to reconvene into open session at 7:53 pm. Roll call. 7-0

## 11. ACTION ITEMS AS A RESULT OF EXECUTIVE SESSION:

11.1 Approve the employment of Trica Haynes as athletic director.

A motion by Freitag and seconded by Mertel to approve the employment of Trisha Haynes as athletic director.

Roll call: Yea: Ruff, Cooper, Lawless, Mertel, Popplewell, Freitag. Aye: 7; Nay: None.

Abstain: Chambers.

Motion passes.

## 12. DIRECT SUPERINTENDENT TO REPORT TO BOARD

Add, Transportation, Old business, new business, and other to agenda in future

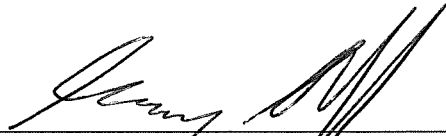
Explanation of FOIA costs

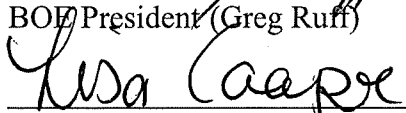
Add accrued interest to treasurer report

## 13. ADJOURN

A motion by Chambers and seconded by Lawless to adjourn at 8:05 pm

Ayes 7-0.

  
\_\_\_\_\_  
BOE President (Greg Ruff)

  
\_\_\_\_\_  
BOE Secretary (Lisa Cooper)

7-30-25  
Date

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